

BINNAWAY SHOW SOCIETY

YOUNG JUDGES & EDUCATION DAY

DATE: Tuesday, 22 February 2022

VENUE: Binnaway Showground, entry via Park Street, Binnaway

COST: \$5 / Student

START: 8:30 Registration and collect numbers

Schools are asked to complete registration form and email to simone.wilson@det.nsw.edu.au OR Fax (02) 6844 1601 **by Monday, 14 February 2022**. Payment can be made on the morning of the event.

Enquiries: Pam Southwell 0429441792

- Student lunch will be provided at no cost, **please indicate student preference for steak or sausage sandwich on form**. Morning tea will be available for purchase by students, teachers and parents. Lunch will also be available for teachers and parents to purchase.
- Due to Covid, numbers will be limited. Entries need to be in before closing date. Committee reserve the right to restrict attendance numbers closer to running date.
- Schools will be moving on the day within school groups with a maximum of 20 in a group. A teacher/volunteer from each school needs to be with the group throughout the day to assist.
- Only schools in the Warrumbungle Shire are invited to attend the event.
- A Covid plan and Risk Assessment will be provided to all schools participating prior to the event.

BINNAWAY SHOW SOCIETY JUNIOR JUDGING, EDUCATION DAY

Tuesday 22 February 2022, BINNAWAY SHOWGROUND, PARK ST

REGISTRATION FORM					
SCHOOL NAME:					
CONTACT PERSON:		PHONE:			
EMAIL:					
	STUDENT NAME	D.O.B	AGE	SAUSAGE MEAL	STEAK MEAL
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

Please email to: simone.wilson@det.nsw.edu.au

or Fax: (02) 68441601 by Monday, 14 February 2022



BINNAWAY YOUNG JUDGES DAY | PERMISSION NOTE

Date of event:

Event times: 8am start, 4pm finish

I give permission for my child _____ to attend the Binnaway Young Judges Day at the Binnaway Showgrounds.

I understand transportation will be provided by _____ (method of transportation).

During the event, I can be reached by phone on _____ or if I cannot be reached please contact (secondary contact phone) _____.

Does your child have any allergies (Y /N)

If so please list _____

Do you agree to your child's image being used on Binnaway Show Society media including social media, newspaper or other forms of media? Yes No (*Please circle*)

Parent/guardian name:

Signature:

Date:

Risk management plan proforma

Health and Safety Directorate



<p>Name of workplace:</p> <p>Description and location of excursion: Binnaway Young Judges Day</p> <p>Dates of Excursion: Tuesday, 22 February 2022</p>	<p>Name of workplace manager:</p> <p>Group/Class:</p> <p>Number of students involved:</p> <p>Staff involved:</p> <p>Contact Numbers:</p> <p>Accompanying Staff/Parents:</p>
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Risk assessment focus:

Location/activity	Hazard identification type/ Causes	Current Controls	Risk Matrix Score	Elimination or Control Measures	Who	When
Primary and Secondary Students walk to Showgrounds before commencement		Briefing students prior to excursion and during of expected safe and respectful behavior.	5 2	Notify students before the day they must walk to showgrounds and be prepared for the day.	Principal and all staff	Prior
Students travel to Binnaway Showground by bus	Students tripping when getting on the bus		5	<ul style="list-style-type: none"> Ensure the bus is parked at an acceptable distance from the curb. Students have bags on their back rather than in their hands. 	Teacher and Driver	Prior and during
	Vehicle accident		6	Comprehensive Insurance Cover sighted	Excursion co-ordinator	Prior
				Students sit in individual seats with seatbelt engaged	Supervising Teacher	During excursion

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Walking to and from location	Uneven footpath Struck by a vehicle on the road	Supervising teachers /staff/ volunteers		<ul style="list-style-type: none"> Brief participants on rules and behaviour. Remain on pedestrian pathways and use pedestrian crossings, where available, at all times 	All supervising teachers & parents	Prior to excursion and during excursion
	Moving of students around the venue and getting hurt by falling over or by an unforeseen hazard			<ul style="list-style-type: none"> Announcer at the start of the day ensure all people attending the event are aware of key areas of the venue i.e. toilets, office, first Aid Station. Supervising Teacher must monitor movement of students around venue. Supervising Teacher ensures students are aware of the First Aid Station and inform students they need if any issues occur and they are aware they need to inform the Supervising Teacher. 	Organizers and Supervising teacher	during excursion
Environmental Factors	Sunburn Heat stress / dehydration	Supervising teachers	4 4	<ul style="list-style-type: none"> Students are to wear full school uniform, including their school hat. Students should be encouraged to consume fluids Students will be encouraged to drink the water packed with their recess, fruit break and lunch. 	Supervising teachers & staff Supervising teachers & staff	Prior and during

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Supervision	Injuries	Supervising teachers	4	<ul style="list-style-type: none"> Staff members at event will hold current e-emergency and anaphylaxis training certificates. A well-equipped medical kit + epi-pen must be readily available. Asthma medication should be carried by students as required. Where possible, ice should be available for the treatment of injuries. The roll will be called and marked 	Principal Teachers	Prior and during
Child Protection/ supervision	Injuries / child protection issues	Close supervision	5	<ul style="list-style-type: none"> Staff will ensure supervision of students at all times. 	Principal and supervising teachers	During
Working with animals	Students getting bitten or kicked by animals		4	<ul style="list-style-type: none"> Ensure students are informed and reminded of the danger of the mouth and legs of the animals. Judges and stewards to observe and monitor students 	Judge, Steward and Supervising teacher	During
	Students hands being pinned by animals on gates or fence rails		4	<ul style="list-style-type: none"> Students are instructed on how to safely work with animals in yards. Judges and stewards observe and monitor students 	Judge, Steward and Supervising teacher	During
	Student being knocked over by animals in yards		4	<ul style="list-style-type: none"> Students are instructed on how to handle specified animals and the safe way to move them in the yards Students not to be allowed in yards with animals 	Judge, Steward and Supervising teacher	During

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Covid	Students could contract Covid through close contact with other students		4	<ul style="list-style-type: none"> A Covid plan will be implemented by the Binnaway Show Society. There will be a copy available on the day. All adults will be asked to register with a QR code on arrival. Students will be kept in their school groups while moving around designated stations. Sanitizer will be at each station and teachers will be instructed to ensure all students apply to hands. School groups will be kept separate for break times, they will be allocated an area and the catered meals will come to them. School will be told if students are unwell they are not to attend the event. Schools will be encouraged to stay in their own groups ensuring social distancing is being observed. 	Excursion-Coordinator, Supervising School Teacher	Prior and During
Risk Assessment Adjustment for individual student –						
Relevant additional information reviewed and attached:			Yes	No		
<ul style="list-style-type: none"> Site Map 					Date: Monday, 15 November, 2021	
Plan prepared by: Simone Wilson			Position: Teacher			

Risk management plan proforma

Health and Safety Directorate

Prepared in consultation with: Denise Corbett (Acting Principal)

Communicated to: All staff and attending parents

Monitor and Review: Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or a significant change occurs.

*Note assessments of risk vary with the particular circumstances (eg. nature of the workplace, student group)



Risk Assessment Matrix				
<i>How serious could the injury be?</i>	<i>How likely is it to be that serious</i>			
	Very Likely	Likely	Unlikely	Very Unlikely
Death or permanent injury	1	1	2	3
Long term illness or injury	1	2	3	4
Medical attention & several days off	2	3	4	5
First aid needed	3	4	5	6
Severity – is how seriously a person could be harmed		Likelihood – is an estimate of how probable it is for the hazard to cause harm.		
Legend				
1 and 2		Extreme risk; deal with the hazard immediately		
3 and 4		Moderate risk; deal with the hazard as soon possible		
5 and 6		Low risk; deal with the hazard when able.		